

## <<Report Format>>

Name of the whistleblower	<input type="checkbox"/> Anonymous	Date of filling in this form:	Month Day, Year
Section the whistleblower belongs to	<input type="checkbox"/> Company employee (Dept.: _____ Position: _____) <input type="checkbox"/> Part-timer <input type="checkbox"/> Dispatched worker (Dispatch company: _____) <input type="checkbox"/> Retired <input type="checkbox"/> Client (Relationship: _____ Company name: _____ Dept.: _____)		
Desired method of contact	<input type="checkbox"/> E-mail (Home <input type="checkbox"/> Work <input type="checkbox"/> Other ( _____ )) <input type="checkbox"/> Fax (Home <input type="checkbox"/> Other ( _____ )) <input type="checkbox"/> Postal mail (Home <input type="checkbox"/> Work <input type="checkbox"/> Other ( _____ )) <input type="checkbox"/> Other ( _____ )		
Contact information			
Details of report	<p>[1] Person about whom the report is being made: _____ Dept.: _____</p> <p>[2] The event/situation in the report (is occurring now <input type="checkbox"/> is about to occur <input type="checkbox"/> other ( _____ ))</p> <p>(When) _____</p> <p>(Where) _____</p> <p>(What) _____</p> <p>(In what way) _____</p> <p>(For what purpose) _____</p> <p>(Why did it occur) _____</p> <p>Details of the legal violation etc. _____</p> <p>[3] History of how you came to know about the matter: _____</p> <p>_____</p> <p>[4] Your thoughts on the reported matter: _____</p> <p>_____</p> <p>[5] Other points: _____</p> <p>_____</p>		
Provision of documentary evidence? (Yes (Written <input type="checkbox"/> Tape <input type="checkbox"/> CD • DVD • Other ( _____ )) <input type="checkbox"/> No)			
Do you wish to be contacted about the progress of the investigation and the results? (Yes <input type="checkbox"/> No) (*We cannot contact anonymous whistleblowers)			

- \* Please use this form to organize the content of the report.  
(You can send this form by postal mail or e-mail.)
- \* Please report in as much detail as possible. (Not all fields have to be filled in.)
- \* Please send a report using your real name as much as possible. (In the case of sending an anonymous report, we cannot notify you of the results of investigations, and we may not be able to fully carry out an investigation of the facts.)